

Spring 2024
Purdue University
Office of Teacher Education and Licensure (OTEL)
Checklist for Indiana Licensure (REPA 3) through the Indiana Department of Education (IDOE)

Please ensure all items below are completed before applying for licensure.

Licensure Requirements	Completed
<p>CPR/AED Certification</p> <ul style="list-style-type: none"> The IDOE has stipulated that the CPR/AED certification MUST include a <i>skills/hands-on demonstration (on-site, in a classroom)</i>. A certificate without this component will not be acceptable for licensure. Training cannot be entirely online. Visit the Licensure Website for a low-cost option provided in conjunction with the PUF.D. 	
<p>Suicide Prevention Training</p> <ul style="list-style-type: none"> The IDOE has mandated training MUST be for <i>at least one hour</i>. Any certification for training less than one hour will not be acceptable for licensure. 	
<p>Content Test Scores</p> <ul style="list-style-type: none"> All passing Praxis scores must be on file with Purdue University (1631). Students must at least <i>attempt</i> the content test prior to Student Teaching, but a <i>passing</i> score is required for licensure. <ul style="list-style-type: none"> ➤ Undergraduate (Praxis) ➤ Graduate (Praxis) 	
<p>Pedagogy Test Scores</p> <ul style="list-style-type: none"> All passing Praxis scores must be on file with Purdue University (1631). Students usually attempt the exam during Student Teaching. A passing score is required for licensure. <ul style="list-style-type: none"> ➤ Undergraduate (Praxis) ➤ Graduate (Praxis) 	
<p>All program coursework and requirements have been successfully completed.</p> <ul style="list-style-type: none"> Student teaching grade is posted. Degree is posted on academic transcript (NO LVIS360 application should be submitted prior to May 4th, 2024, the last day of the semester; degrees are not anticipated to post until May 16th, 2024). 	
<p>Students in Career and Technical Education (CTE) program areas have had occupational clock hours verified by OTEL. <i>(Not required unless completing a licensure program in Career and Technical Education)</i></p>	
<p>There are no holds or encumbrances on student records.</p>	

If all requirements outlined above can be successfully checked off, you are ready to apply for licensure! You can now proceed to the IDOE website via [LVIS360 portal](#) to apply for your license. Please remember your license will be dated as of the date of LVIS360 application submission and that, per IDOE mandate, your application will be denied if upon review we find any of these licensure requirements not met.