



Benjamin Franklin Transatlantic Fellows Summer Institute
– Purdue University

Visitor Request Form

Policy on Visits from Relatives or Friends during the Institute

We know that some BFTF participants have family members and/or friends who live in the U.S.A. and that your participation in this program may represent a unique opportunity for some of you to see family and friends that you may have been separated from for a long time. We believe that it is important to be clear in advance in order to avoid problems or misunderstandings on this issue.

Our attitude is that your primary reason for being here is to participate in the program, and that this purpose comes before any other purpose. That said, we support visits from your U.S. family and friends as long as they meet the following conditions:

1. Visits must be arranged with the prior knowledge and consent of the Director
2. Visits must occur during your free time – time in which there are no scheduled sessions or group activities. We will work with you to ensure that you have plenty of time with your family.
3. Any plans you might want to make to see family during your home-stay must be made with the consent and prior knowledge of the host family. **NO OVERNIGHT TRIPS AWAY FROM YOUR HOMESTAY HOME OR HOSTS ARE PERMITTED.** Your hosts have agreed to house you because they want to spend time with you. We don't want to give the impression that we are taking advantage of their hospitality by treating their house as a hotel.
4. When your visitors come to pick you up, you must sign out with one of the BFTF staff. That person will take down the driver's license information of the person picking you up and note the car's license tag information.

Our purposes in having this policy are to

- Make sure that your focus is on the program;
- Make sure the hosts are not disappointed;
- Make sure we meet our basic responsibilities as a government supported program; and
- Make sure you all have a good and safe time.

Fellow to be visited - Name:

Visitor's Name

Relationship (e.g., friend, family)

Visitor's Driver's License Number (if not known, will be taken later)

Visitor's License Plate Number – if driving (if not known, will be taken later)

Departure (Date a Time)

Return (Date a Time)

Visitor's address

Visitor's telephone numbers

Visitor's email

If under 18 we must get authorization from fellow's parents

You can enter information on this form and e-mail to:

Dr. Anatoli Rapoport rapoport@purdue.edu

Dr. Asta Balkute abalkute@purdue.edu

Fax: +1(765) 496-2210 (Attn: BFTF)